



## Verbal Notification for LSR Supplements on Confirmed Due Date

When a CLEC submits a SUP 1 request to cancel the LSR, or a SUP 2 request to change the due date of the LSR, or a SUP 3 request to make other changes, and the request is submitted on the confirmed due date, the supplement must be accurately submitted and received by ZiPLY Fiber no later than 5:00 p.m. ET. **Verbal notification to the LCSC is strongly recommended.**

Notification to the LCSC will ensure that all order actions that have begun on the due date are cancelled, thus preventing any unwanted service interruption to the end user customer.

Contact Information: **See Local Contacts page of the Wholesale Operations Website**  
<https://wholesale.ziPLYfiber.com/wholesale/contacts-and-escalation-lists/local>