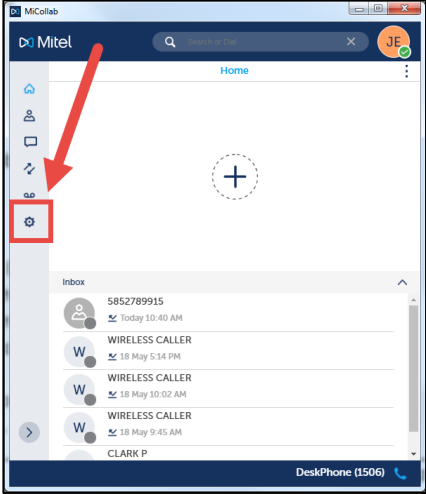
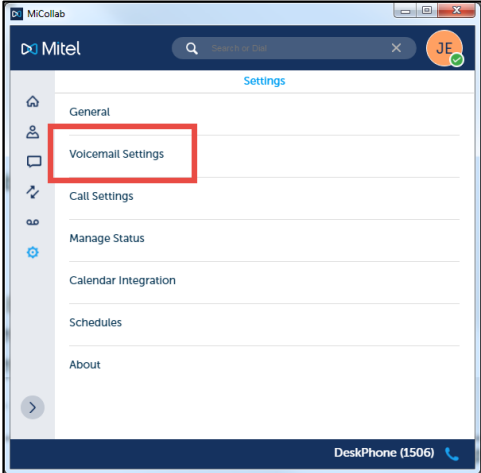


MiCollab Desktop Client Features – Voicemail

Introduction This quick reference guide provides instructions on how to set up the MiCollab Desktop client with the Voice Mailbox number and use the **Voicemail** tab.

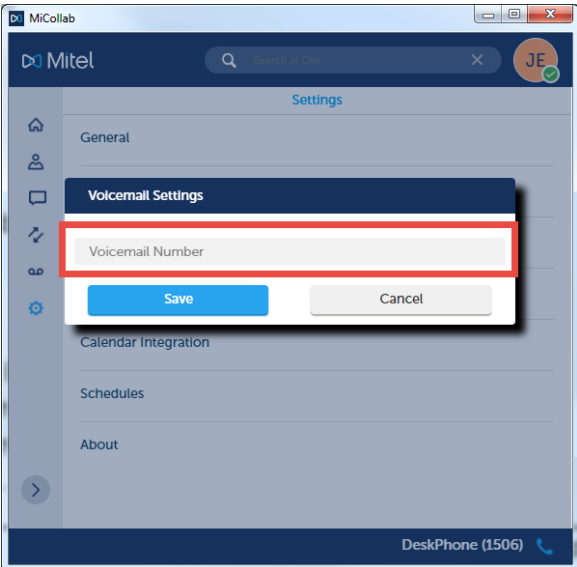
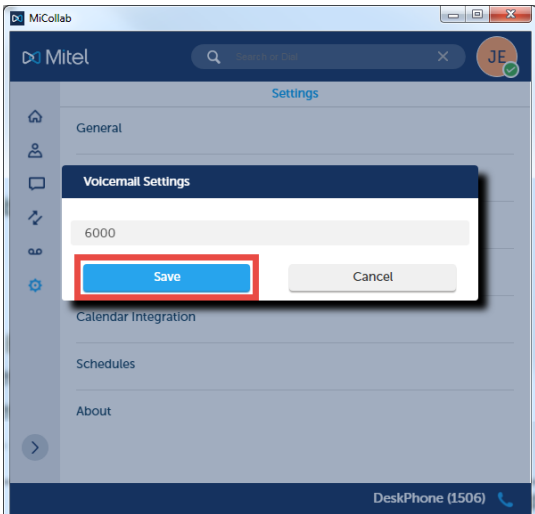
Voicemail Settings Perform the following procedure to set up your voicemail settings within the MiCollab Desktop Client Features.

Step	Action
1	<p>Click Settings tab</p> 
2	<p>Click Voicemail Settings</p> 

Continued on next page

MiCollab Desktop Client Features – Voicemail, Continued

Voicemail Settings, continued

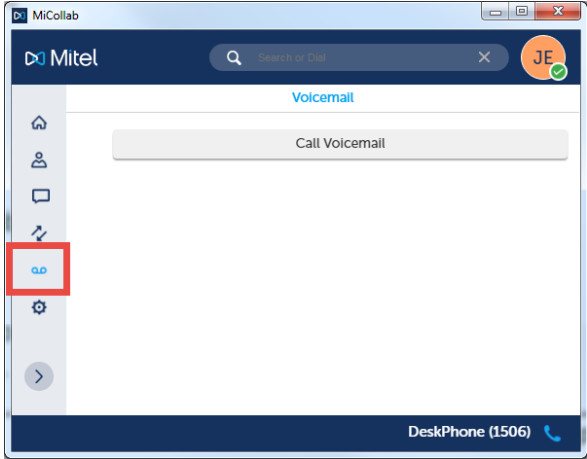
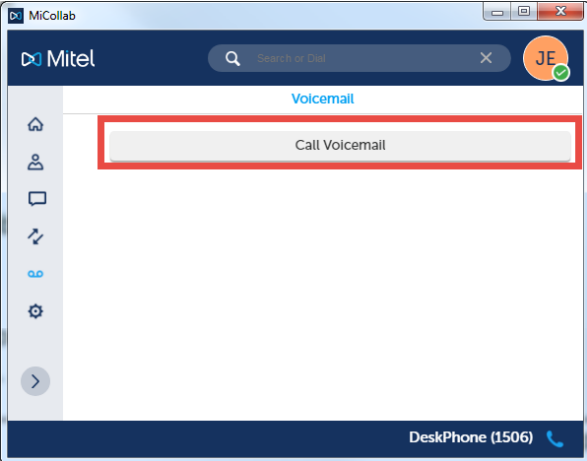
Step	Action
3	Enter 6000 
4	Click Save 

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MiCollab Desktop Client Features – Voicemail, Continued

Voicemail Tab To call your Voicemail, perform the following procedure.

Note: You must have completed setting up your Voicemail Settings prior to using the **Voicemail** tab.

Step	Action
1	<p>Click Voicemail tab</p> 
2	<p>Click Call Voicemail</p> 

Continued on next page

MiCollab Desktop Client Features – Voicemail, Continued

Voicemail Tab,
continued

Step	Action
3	<p>Your Voice Mailbox is dialed</p> 