



Meet Point Orders

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Purpose

This document provides information to Ziplly Fiber's wholesale customers on how to order meet point services.

Internal Meet Point

Internal Meet Point is when an order spans between two or more Ziplly Fiber territories (i.e., between fContel of CA and fGTE of CA).

*Carriers must submit the ASR with the ASC-EC field populated and Multiple-EC Form attached for all Ziplly Fiber Territories involved on the route.

Meet Point Orders and the Other Exchange Company (OTC) Field

Meet point is defined as a jointly provisioned order by more than one LEC.

The OTC is a conditional field on the Access Service (ASR) used to identify the location of the end user for meet point ASRs. It is important that Ziplly Fiber be given accurate information to identify the location, or termination point, to correctly provision the service.

To ensure the orders are processed accurately for meet point orders, the customer should populate the OTC field. The OTC field is a four-digit field that accepts both alpha and numeric values. These values determine whether the end user location resides inside or outside of Ziplly Fiber's franchise territory. When the OTC field is populated with Ziplly Fiber EC codes or Company Codes, the address of the end user location should reside within Ziplly Fiber's franchise territory.

In contrast, the end user location will be considered to be outside of Ziplly Fiber's franchise territory, if another LECs codes (not Ziplly Fiber's) are populated in the OTC field. If the OTC field is left blank, or not populated, it will not be considered a meet point order.

There can be delays in provisioning the service, if the OTC is not populated correctly. For more details on OTC please reference your ASOG guide.

Requirements

The carrier is responsible for supplying an ASR to both Ziplly Fiber and the Independent Telco(s). The ASR issued to Ziplly Fiber and the Independent Telco(s) should include identical information to provide overall service, e.g., the same Purchase Order Number (PON), Network Channel (NC), Network Channel Interface (NCI), codes for all Points of Termination (POT).

MECOD

Per MECOD the following rules apply:

- Special Access – SECLOC is in control
- Switched Access – First Point of Switching

Meet Point Orders

Meet Point Orders in the Ziplly Fiber Ordering GUI

Meet Point Orders in the Ziplly Fiber Ordering GUI

This portion of the document outlines the Synchronoss Virtual Front Office (VFO) process used when ordering services using the Ziplly Fiber Ordering GUI. These orders require the Multi-EC form in VFO and some other fields to be populated. When Ziplly Fiber is the controlling carrier, the process is similar to other orders. However, when Ziplly Fiber is not the controlling carrier, there are differences in the ordering process and viewing the responses in VFO.

It is important to make sure the correct ICSC for the controlling and supporting carriers appear in the correct positions in the order. The information below outlines the ordering process and the response viewing process.

NOTE: The following information assumes the reader is familiar with the basic functions of Synchronoss Virtual Front Office system.

Ordering Procedures

1. Create a new order by hovering the **Order** tab and clicking the **New** menu option.
2. Select the controlling carrier's ICSC code in the **Receiver Code** field:

The screenshot shows the 'Order Initiation' form with the following fields and values:

Field	Value
Order Number	276
Receiver Code	
Version	01
Guideline Version	--None Available--
Service	--None Available--
Activity	--None Available--
Template	--None Available--

There is also a checkbox for **Tracking** which is currently unchecked. At the bottom of the form are two buttons: **Initiate** and **Cancel**.

3. Select the Service and Activity values for the order.
4. Click **Initiate**.

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- The Receiver Code selected on the Order Initiation page will be in the drop down to populate in the:

ASC-EC Field on the **ASR** form in the *Administration* section

LAG
--Select--

CCVN ASC_EC TSP
 --Select--

ASR_REMARKS

ICSC field in the **Multi-EC** form in the *Access Service Coordination Company Detail* section

ASR TRANSPORT NAI ACI MSL TSR MULTI-EC GEN. INFO

ACCESS SVC COORDINATION CO DETAIL [Optional | Conditional]

ICSC
--Select--
--Select--
FT01 HBAN ASRNO ASG

PROMOTIONAL CONTRACT [Optional | Conditional]

ICSC OEC_PNUM OEC_PSD

OTHER EXCHANGE COMPANY [Optional | Conditional]

ICSC

The other exchange company's information will be populated in the **ICSC** field on the **Multi-EC** form in the *Other Exchange Company* section.

- Complete the remaining ordering details.

The ASR issued to Ziplly Fiber and the Independent Telco(s) should include identical information to provide overall service, e.g., the same Purchase Order Number (PON), Network Channel (NC), Network Channel Interface (NCI) codes, for all Points of Termination (POT).

Meet Point Orders

Meet Point Orders in the Ziplly Fiber Ordering GUI

- Submit the request and view the updated status in the Order List.

STATUS OF MEET POINT ORDERS	
Zipty Fiber as the controlling carrier:	Other carriers as the controlling carrier:
1. Submitted	1. Submitted
2. Sent	2. Sent
3. Accepted or Rejected	No further changes*

If the order was accepted, Zipty Fiber will provision the order and send appropriate responses to keep you informed of the progress of your order.

NOTE: You will also need to send the Non-Zipty Fiber carrier the order as well. Zipty Fiber will not be sending orders to other carriers. However, if both carriers are Zipty Fiber ICSC values, you just need to submit one order. However, if both or all carriers are Zipty Fiber ICSC values with no other Provider involved in the service route, you just need to submit one order with all Zipty Fiber ICSC values included on the ASR.

Viewing Responses

After the orders are submitted depending on the controlling carrier, the updates will be viewable on the Order List or the user will need to view the History to see the Zipty Fiber updates.

Zipty Fiber is the coordinating carrier: Order List Status will update as responses are received. User just needs to click the response to view the details.

Order List

	Receiver Code	Customer Code	Pon	Ver	Sup	Status	Trantyp	Svctyp	Reqtyp	Act	DDD	Owner	Date Sent/ Received
<input type="checkbox"/>	CZ05	ZTK	JLG020210B	01		Confirmed		SA-2 Point	SD	N	02/26/2010	jgerber	02/05/2010 09:19

Other carrier is coordinating the meet: Order List Status remains in Sent status. User needs to open the order History to view the Zipty Fiber responses.

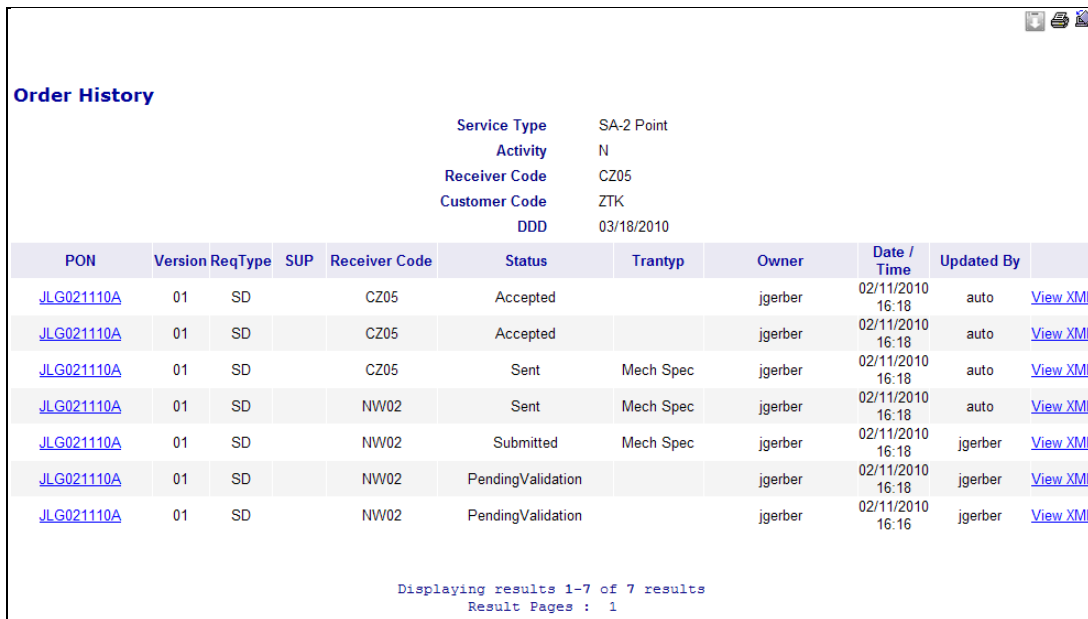
ORDER	PREORDER	TEMPLATE	ADMINISTRATION										
Order List													
	Receiver Code	Customer Code	Pon	Ver	Sup	Status	Trantyp	Svctyp	Reqtyp	Act	DDD	Owner	Date Sent/ Received
<input checked="" type="checkbox"/>	NW02	ZTK	JLG021110A	01		Sent	Mech Spec	SA-2 Point	SD	N	03/18/2010	jgerber	02/11/2010 16:18

Meet Point Orders

Meet Point Orders in the Ziplly Fiber Ordering GUI

Viewing the History

1. Select the Order in the Order List, by clicking the check box or radio button on the far left side of the item on the order list.
2. Click the Open Book icon on the upper right side of the screen or use the Order tab menu and select View History.
3. View the History information. The most recent transactions appear at the top of the list.



The screenshot displays the 'Order History' section of the Ziplly Fiber Ordering GUI. At the top right, there are three small icons: a printer, a refresh, and a search. Below the title 'Order History', there is a summary of order details:

- Service Type: SA-2 Point
- Activity: N
- Receiver Code: CZ05
- Customer Code: ZTK
- DDD: 03/18/2010

The main part of the screenshot is a table with the following columns: PON, Version, ReqType, SUP, Receiver Code, Status, Trantyp, Owner, Date / Time, and Updated By. The table contains seven rows of data, each representing a transaction for order JLG021110A. The status of the transactions varies from 'Accepted' to 'PendingValidation'. Each row includes a 'View XML' link for further details.

PON	Version	ReqType	SUP	Receiver Code	Status	Trantyp	Owner	Date / Time	Updated By
JLG021110A	01	SD		CZ05	Accepted		jgerber	02/11/2010 16:18	auto
JLG021110A	01	SD		CZ05	Accepted		jgerber	02/11/2010 16:18	auto
JLG021110A	01	SD		CZ05	Sent	Mech Spec	jgerber	02/11/2010 16:18	auto
JLG021110A	01	SD		NW02	Sent	Mech Spec	jgerber	02/11/2010 16:18	auto
JLG021110A	01	SD		NW02	Submitted	Mech Spec	jgerber	02/11/2010 16:18	jgerber
JLG021110A	01	SD		NW02	PendingValidation		jgerber	02/11/2010 16:18	jgerber
JLG021110A	01	SD		NW02	PendingValidation		jgerber	02/11/2010 16:16	jgerber

At the bottom of the table, there is a summary: 'Displaying results 1-7 of 7 results' and 'Result Pages : 1'.

4. Click the PON next to the response status you want to view.

Change Log

Date	Page Number	Change