



**EVPL - Ethernet Virtual Private Line
Silver, Gold and Platinum
&
Metro-Ethernet (TLS)
REQTYP SD, ACT N, NNI**

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Carrier Services

Jurisdiction: FV03

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Purpose

The purpose of this document is to provide guidance when placing a Stand Alone NNI ACT of N for EVPL (Ethernet Virtual Private Line).

EVPL & Metro-E NNI- NEW ACTIVITY

ASR FORM ADMINISTRATIVE

FIELD	ENTRY	FIELD DESCRIPTION	ASR Required Fields
CUSTOMER CODE	Customers CCNA	Customer Carrier Name Abbreviation	Required
DDD	20 Business Days	Desired Due Date	Required
PROJECT	Customer generated	Identifies the project with which the request is to be associated	Optional
REQTYP	SD	Identifies the type of service being requested	Required
ACT	N	Identifies the activity involved in this service request	Required
SEI	Y	Switched Ethernet Indicator	Required
RTR	F - Send FOC only S - Send FOC and DLR; CDLRD waived N - No response required	Identifies the type of confirmation response requested by the customer	Required
EXP	Populated if Expedite is requested	Indicates that expedited treatment is requested and any charges generated in provisioning this request	Optional
UNIT	C	C = Number of lines	Required
PIU	100	Percentage of Interstate Usage	Required
QTY	1	Identifies the quantity of circuits	Required
BAN	E, N or Fully Populated BAN	Identifies the billing account to which the recurring and non-recurring charges for this request will be billed	Required
ACTL	Access Customer Terminal Location	11 character CLLI Code of the customer facility terminal location. The CLLI Code will have been previously assigned.	Required
TSP	Example: TSP12345C-E1	Indicates the provisioning and restoration priority	Optional
SPEC	Refer to Ethernet Broadband NC_NCI-SECNCI and SPEC Code Job Aid	Identifies a specific product or service offering	Required
ASR_REMARKS	Customer Populated	Identifies a free flowing field, which can be used to expand upon and clarify other data on this form	Optional

BILLING SECTION

FIELD	ENTRY	FIELD DESCRIPTION	ASR Required Fields
BILLNM - Billing Name	Example: XYZ Corp.	Identifies the name of the person, office, or company to whom the customer has designated that the bill be sent	Optional Required when BAN field equals N
ACNA	Access Customer Name Abbreviation	Identifies the COMMON LANGUAGE IAC code for the customer who should receive the bill for the ordered service	Required
TE	Example: A = F & S B = F & C	Indicates that the customer has submitted a tax exemption form to the provider	Optional Required when BAN field equals N
FUSF	Example: E = Exempt Federal Universal Service Fee	Federal Universal Service Fee Indicates the service being ordered on this request should be either assessed or exempted from the Federal Universal Service Fee	Required
BILL_STR	Example: 2555 Elton St.	Identifies the street of the billing address associated with the billing name	Optional Required when BAN field equals N
BILL_CITY	Example: Tampa	Identifies the city, village, township, etc. of the billing address associated with the billing name	Optional Required when BAN field equals N
BILL_STATE	Example: FL	Identifies the two character postal code for the state/province of the billing address associated with the billing name	Optional Required when BAN field equals N
BILL_ZIP	Example: 33635	Identifies the ZIP code or postal code of the billing address associated with the billing name	Optional Required when BAN field equals N
BILL_CON	Example: Jane Doe	Identifies the name of the person or office to be contacted on billing matters	Optional Required when BAN field equals N
BILL_CON_TEL_NO	Example: 8139999999	Identifies the telephone number of the billing contact	Optional Required when BAN field equals N
VTA	Refer to Ethernet NC/NCI and SPEC code Job Aid	Identifies the duration, identifying USOC, contract date or contract identification number of any variable term agreement that may be offered	Required
PNUM	EVPL First 3 positions must = EVP, SIL, PLA, GLD TLS First 2 positions must = FB	Identifies the contract tariff option for a pricing promotion plan	Required

CONTACT SECTION

FIELD	ENTRY	FIELD DESCRIPTION	ASR Required Fields
INIT	Example: Jane Smith	Identifies the customer employee who originated the request	Required
INITIATOR TEL	Example: 9999999999	Identifies the telephone number of the customer employee who initiated the request	Required
INIT EMAIL	Example: Jane.Smith@abc.com	Identifies the electronic mail address of the initiator	Required
DSGCON	Example: Jane Smith	Identifies the employee of the customer or agent who should be contacted on design/ Engineering/translation issues and to whom the Design Layout Report may be sent. Required when RTR is F or S	Required
DSGCON TEL	Example: 9999999999	Telephone number of employee of the customer or agent who should be contacted on design/ engineering/translation issues and to whom the Design Layout Report may be sent	Required
IMPCON	Example: Jane Smith	Identifies the customer employee or office responsible for control of installation and completion	Required
IMPCON TEL	Example: Jane Smith	Identifies the telephone number of the implementation contact	Required

SES FORM

FIELD	ENTRY	FIELD DESCRIPTION	ASR Required Fields
NC	Refer to Ethernet NC/NCI and SPEC codes Job Aid for product specific codes	Network Channel	Required
NCI	Refer to Ethernet NC/NCI and SPEC codes Job Aid for product specific codes	Network Channel Interface	Required
SECNCI	Refer to Ethernet NC/NCI and SPEC codes Job Aid for product specific codes	Secondary Network Channel Interface	Required
ESP	Ethernet Service Point. Customer is permitted to populate the ESP field with a preferred or recommended Switch CLLI.	Identifies the Ethernet switching point, terminating equipment or terminating location, in CLLI code format	Optional

Change Log

Date	Page Number	Change