

# Directory Listings Migrate JB-V Job Aid

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#### General

### JB-V Description

The purpose of a JB-V is to migrate a Standalone Directory Listing account from one CLEC to another. The new service provider can request a full or partial migration of a multiline listing account. The new service provider assumes responsibility for the directory listing detail for the requested phone number(s) from the time of migration. Left behind numbers remain with the old service provider.

# Limitations / Restrictions

Standalone Directory Listing accounts are identified with the LY and LZ service types. A directory listing account is eligible for migration when it is in End User account format, meaning the standalone directory listing account number is the actual listed number. A directory listing on a "fictitious account" is not eligible for migration.

# Gather listing details

The new service provider is responsible to obtain the telephone numbers and listing details of standalone directory listings they wish to migrate.

Since a Customer Service Record Inquiry (CSI) provides detail only to the owning CLEC, the winning CLEC can get listing detail by one of two methods:

- Consult with the end user
- Submit a Directory Listing Inquiry (DLI) preorder on each phone number that requires a listing. When the TN is listed in Company records, the detail is returned. When the TN is non-listed or non-published, the DLI will return "listing not found."

If a new service provider does not want to assume responsibility for a non-listed or non-published number, the telephone number should not be populated in an MLTN field on the EU form. Such an account will remain billed to the existing service provider.

If a new service provider wants to assume responsibility for a non-listed or non-published number, the telephone number should be populated in an MLTN field on the EU form. The ELT entry provides further direction to keep it, change it, or delete it. See *ELT Existing Listing Treatment JBV* for more details.

### Directory Delivery Address

Directories are delivered to the end user service address. The new service provider is responsible to populate the Directory Delivery Address information on the DL form if the directory should be delivered to an alternate address. Existing alternate delivery address information will be dropped if not sent on the LSR.

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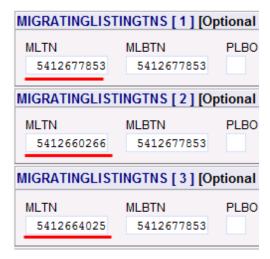


#### **Full Migration**

# Full Migration

To assume control over every member of a Standalone Directory Listing account the CLEC enters *every* member telephone number in an MLTN field on the EU form. This action guarantees there are no left behind accounts.

When only one MLTN field is populated there should not be member accounts. If there are member accounts, the PON is considered a partial migration and child accounts are left behind for the existing CLEC.



The entry in the Existing Listing Treatment field (ELT) on the EU form provides more direction for the actual directory listings. The combination of the numbers in the MLTN fields and the ELT direction is used to determine whether the listings will be kept as is, changed or disconnected.

**Note:** When a member number is not included in an MLTN field the JBV is a partial migration. See *Partial Migration* for more details.

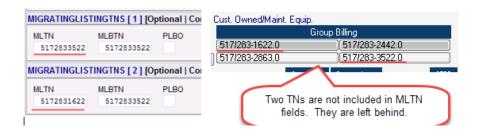
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# Partial Migration

To assume control over some, but not all, members of a Standalone Directory Listing account the new service provider enters only the TNs they want in the MLTN fields on the EU form. This action results in left behind account(s) rebilled to the existing CLEC.

This example shows two numbers populated in the MLTN fields, yet the actual account has four (4) numbers. The remaining two TNs are rebilled with the existing CLEC Summary Master account. This is true when the TNs have published and non-published directory listings.



The entry in the Existing Listing Treatment field (ELT) on the EU form provides more direction for the actual directory listings. The combination of the numbers in the MLTN fields and the ELT direction is used to determine whether the listings will be kept as is, changed, disconnected, or left behind.

**Note:** When every member number is included in an MLTN field the JBV is a full migration. See *Full Migration* for supporting details.

#### Left-Behind Numbers

When a member of a multiline directory listing account is not included in an MLTN field on the EU form, it is considered a "left behind" account.

An account will be left behind and rebilled to the existing service provider when there is a published, non-listed or non-published directory listing. If the account does not contain a directory listing the record will be purged.

Tariffed directory listing MRC charges may be updated appropriately on the left behind account.



#### **ELT Values**

#### **ELT A**

ELT A - As Is

The purpose of ELT A is to instruct that the existing directory listings remain as they are after the listing migration. Tariffed directory listing MRC charges may be updated appropriately.

#### **ELT E**

ELT E - End State

The purpose of ELT is to instruct that the desired listing details will be provided on the DL form. A separate DL section is populated for each directory listing. When a DL section does not provide direction for an existing listing, the listing is deleted.

Example 1: 585/777-1234 has one LN and two AL listings. If the DL form has only one section populated with the listing detail for the LN, then only the LN is retained. The two additional listings are deleted.

Example 2: 585/777-1234 has one LN. Child number 777-1333 has one AL. If the DL form has only one section populated with detail for the LN, then only the LN is retained. The child account is entirely disconnected.

LACT	Direction
I	Change the existing listing on the LTN as directed in the DL
	section.
N	When RTY = LML change the primary listing (LN) as directed.
	When RTY = LAL, create an additional listing on the LTN as
	directed.
Z	Keep the listing on the LTN As Is.
D	Not available.
	Note: An existing listing is deleted if a DL section does not request
	it remains listed via LACT I, Z, or N.

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#### **ELT P**

ELT P - Positive Reporting

ELT P means that we will get direction for every existing listing in a separate section on the DL form. If a TN has multiple listings that are not specifically addressed on the DL form, the PON is rejected. The CLEC can SUPP the PON after they have provided the directory listing detail for each existing listings.

The Company will not assume that any listings should be kept or deleted.

LACT	Direction
I	Change the existing listing on the LTN as directed in the DL
	section.
N	When RTY = LML change the primary listing (LN) as directed.
	When RTY = LAL, create an additional listing on the LTN as
	directed.
Z	Keep the listing on the LTN As Is.
D	Delete the listing.
	<b>Note:</b> When LACT D deletes all listings on a telephone number,
	the entire account is disconnected. It is not migrated to the new
	service provider.



## **Change Log**

Date/Time	Description of Change Made